

# NIPA checklist

## 1. Entry Form

- Make one copy of the entry form for each separate entry, and each page of a multi-paged entry.
- Tape entry form to the back of each page.
- Complete entry forms, and remember to fill in the correct category name and number: e.g. Sports Writing 8

## 2. Multiple pages

- Tape the pages together in order, only putting the tape on the back of the page.
- Fold accordion style

## 3. Package of Entries

- Don't use paper clips or staples
- **All entries must be stacked in order by category number and placed inside a package.**
- Place one completed payment form and check and send in the package.
- If more than one package is mailed, indicate on outside: "Package No. \_\_\_ of \_\_\_ Packages." Also include a duplicate of the completed payment form in additional packages to facilitate processing upon their arrival at the NIPA office.

## 4. Payment

- Submit **ONE** payment form (bottom right) for the entire set of entries. Payment must accompany the entry. Purchase orders are permitted. There is a \$2 per entry fee up to a maximum of \$50 per school. The overall newspaper and yearbook categories require an additional \$35 fee for judging/evaluation.

*Copy this form for each separate entry.*

Check all boxes applicable

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Middle School | <input type="checkbox"/> Yearbook  | <input type="checkbox"/> Division I   |
| <input type="checkbox"/> High School   | <input type="checkbox"/> Newspaper | <input type="checkbox"/> Division II  |
| Name of                                |                                    | <input type="checkbox"/> Division III |

Category

entered \_\_\_\_\_

Category  
number

## NIPA Awards

Newspaper March, 2 2010

## Entry Form \*Deadline: Yearbook February 10, 2010

Names not submitted on this form will not be added later. No exceptions. If you're a winner, this form is used to prepare your award certificate and your listing in the awards announcement. Please be accurate on spellings and punctuation. **Please print or type legibly.**

School \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (daytime) (\_\_\_\_) \_\_\_\_\_ ext \_\_\_\_\_

Name of Publication \_\_\_\_\_

Adviser's name \_\_\_\_\_

Editor's name \_\_\_\_\_

Title of the piece \_\_\_\_\_

Please type or print CLEARLY names of all persons who created this entry (if more than three, NIPA will indicate staff):

- 1.
- 2.
- 3.

I certify that the entry attached to this form is that of student(s) and was published in a student publication between the required dates for this entry. I give permission for NIPA to use this entry, either in electronic or printed form as an example of superior student achievement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

**Payment form - 2008 NIPA Awards** Deadlines: Newspaper 2/28/08; Yearbook 1/15/08

Send payment form with entries to: NIPA, Spring contest and evaluation, 221 Centennial Drive, Stop 7169, UND, Grand Forks, ND, 58202.

Name \_\_\_\_\_ Purchase Order # \_\_\_\_\_

School \_\_\_\_\_ entries X \$2 = \_\_\_\_\_ (\$50 max)

Address \_\_\_\_\_ overall critiques X \$35 = \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Total payment included = \_\_\_\_\_

Zip \_\_\_\_\_